शासकीय लघु उद्योग विकास महामंडळ
GOVERNMENT SMALL INDUSTRIES DEVELOPMENT CORPORATION

ADMISSION OPEN



Business & Management

व्यवसाय एवं प्रबंधन · Course Brochure

Office management, secretarial practice and front-office courses, plus HR, digital marketing, supply chain, quality, project and business-analytics programmes.

42	18 · 0 · 24	4 Mo – 2 Yr	₹6,500
Courses	Certificate · Diploma · Professional	Course duration	Course fee from

- Quality practical training
- Well-trained faculty
- Communication skills
- Placement training & assistance
- 4 duration groups
- GSIDC certificate on passing

POPULAR COURSES

- Certificate in Basic Financial Services
- Human Resource Management
- Certificate in Cashier
- Business Finance
- Retail Management
- MBA Executive Programs
- E-Commerce Management
- Certificate in Clerical Job in Computerised Office





Career opportunities

- Office Assistant / Secretary
- Receptionist / Front Office
- HR Executive
- Digital Marketing Executive
- Supply Chain Executive
- Entrepreneur

Good to know

- Courses are run through GSIDC-affiliated Study Centres.
- The fee shown is the **course fee** recorded by GSIDC; registration & examination fees are extra. Fees may be revised – confirm at your Study Centre.
- Eligibility as per course – ask your Study Centre.

4 – 6 Months Courses

27 courses

COURSE	LEVEL	DURATION	COURSE FEE
Certificate in Basic Financial Services	Certificate	6 Months	₹6,500
Certificate in Cashier	Certificate	6 Months	₹6,500
Certificate in Clerical Job in Computerised Office	Certificate	6 Months	₹6,500
Certificate in Clerk-cum Typist	Certificate	6 Months	₹6,500
Certificate in Computerised Financial Management	Certificate	6 Months	₹6,500
Certificate in Computerised Secretarial Management	Certificate	6 Months	₹6,500
Certificate in Intermediate Course	Certificate	6 Months	₹6,500
Certificate in Office Accounting	Certificate	6 Months	₹6,500
Certificate in Office Assistantship	Certificate	6 Months	₹6,500
Certificate in Office Computer Operator	Certificate	6 Months	₹6,500
Certificate in Office Practice Management	Certificate	6 Months	₹6,500
Certificate in Personal Secretaryship	Certificate	6 Months	₹6,500
Certificate in Personality Development	Certificate	6 Months	₹6,500
Certificate in Public Relations Officer	Certificate	6 Months	₹6,500
Certificate in Purchasing & Store Keeping Technician	Certificate	6 Months	₹6,500
Certificate in Receptionist	Certificate	6 Months	₹6,500
Certificate in Secretarial Practice	Certificate	6 Months	₹6,500
Certificate in Security Guard	Certificate	6 Months	₹6,500
Operations Management	Professional	6 Months	₹15,000
Safety Operator	Professional	4 Months	₹15,000
Digital Marketing	Professional	6 Months	₹20,000
Entrepreneurship Development	Professional	6 Months	₹20,000
Import & Export	Professional	6 Months	₹21,000
Quality Management	Professional	6 Months	₹25,000
Lean Management	Professional	6 Months	₹30,000

COURSE	LEVEL	DURATION	COURSE FEE
Six Sigma (Green Belt/Black Belt)	Professional	6 Months	**₹40,000**

7 – 11 Months Courses

8 courses

COURSE	LEVEL	DURATION	COURSE FEE
Retail Management	Professional	9 Months	**₹25,000**
E-Commerce Management	Professional	9 Months	**₹30,000**
Quality Management	Professional	9 Months	**₹30,000**
Operations Management	Professional	9 Months	**₹35,000**
Business Intelligence	Professional	9 Months	**₹40,000**
Digital Business Management	Professional	9 Months	**₹40,000**
Real Estate Management	Professional	9 Months	**₹40,000**
Project Management (PMP/PRINCE2)	Professional	8 Months	**₹50,000**

1 Year Courses

6 courses

COURSE	LEVEL	DURATION	COURSE FEE
Human Resource Management	Professional	1 Year	**₹25,000**
Business Finance	Professional	1 Year	**₹30,000**
HR Executives	Professional	1 Year	**₹30,000**
Supply Chain & Logistics Management	Professional	1 Year	**₹30,000**
Business Analytics	Professional	1 Year	**₹40,000**
Business Automation	Professional	1 Year	**₹40,000**

2 Years & above Courses

1 courses

COURSE	LEVEL	DURATION	COURSE FEE
MBA Executive Programs	Professional	2 Years	**₹200,000**

New courses invited: Proposals for new courses with a new syllabus are welcome. Kindly consult Government Small Industries Development Corporation with your proposal.

Choose a course
From the list above

Find a centre
gsidc.org.in → Find Centers

Apply
Fill the admission form

Learn & certify
Exam & GSIDC certificate

Admissions open – start your career

Contact your nearest GSIDC Study Centre or the Corporation.

Toll Free 1800-889-1134
info@gsidc.org.in
www.gsidc.org.in
Zingabai Takli, Godhani Road, Nagpur – 440011

Admission Form

Find a Centre